

## MORAY ADULT PROTECTION COMMITTEE ACTION PLAN 2015 -2016

AIM 1:-		Increase Public Awareness of Adult Support and Protection				
	Aims	Action	Lead	Timescale	Update on progress	Outcome
a)	<b>Raise public awareness of Adult Support and Protection</b>	<ul style="list-style-type: none"> <li>• Arrange public events to promote ASP</li> <li>• Produce and distribute awareness raising literature to relevant organisations and venues</li> <li>• Publication of media articles</li> </ul>	APU Lead and Moray Council Corporate Communications Officer	Ongoing	Councillor Gowans has taken forward promotion of ASP through Pam Gowans. The APU has distributed ASP literature to all GP Surgeries and hospitals in Moray. Liaison with SFRS.	An increased awareness by the public of ASP, and how to report concerns New ASP Posters and leaflets have been sent to all GP Surgeries on Moray. Liaison with SFRS has resulted in leaflets being issued when a FSV is undertaken. Councillor Gowans has taken forward and contacted Pam Gowans regarding the promotion of ASP.
b)	<b>Raise awareness of Adult Support and Protection by Street Pastors in Elgin</b>	<ul style="list-style-type: none"> <li>• Arrange training/briefing sessions for Street Pastors</li> </ul>	ASP Training Officer	By March 2016	The new ASP Trainer/facilitator will take forward in 2016.	Street Pastors have a greater awareness of ASP, are able to recognise harm and know how to make a referral. New Training Facilitator began work on 2 <sup>nd</sup> March 2016.

AIM 2:-		Review and update local policies, procedures and protocols relating to Adult Support and Protection					
	Aims	Action	Lead	Timescale	Update on Progress	Outcome	
a)	<b>Ensure policies, procedures and protocols are current relevant and appropriate</b>	<ul style="list-style-type: none"> <li>Review Grampian joint policy on ASP, Grampian SCR Protocol, Grampian Large Scale Investigation Protocol, Grampian Information Sharing Protocol and Moray Forced Marriage Guidance Document</li> </ul>	APU lead in conjunction with Grampian ASP Working Group	Ongoing	<p>Forced Marriage Guidance Document completed.</p> <p>SCR Protocol Document completed and with MAPC for approval.</p> <p>All other reviews are ongoing and being advanced by the Grampian Working Group.</p>	All policies, procedures and protocols are current, relevant and appropriate and adequately deal with protecting adults who are at risk of harm. Aberdeen City Legal has been requested to expedite ISP ASAP by convener.	

AIM 3:-		Further Develop the Auditing Systems of Partner Agencies in relation to Adult Support and Protection					
	Aims	Action	Lead	Timescale	Update on Progress	Outcome	
a)	<b>Ensure appropriate actions are taken by partner agencies to support adults who are at risk of harm</b>	<ul style="list-style-type: none"> <li>Moray Council, NHS Grampian and Police Scotland to jointly review 6 ASP Files annually</li> </ul>	Moray Council, NHS Grampian, Police Scotland	By December 2015		Areas of good practice and shortcomings are identified and appropriate action taken.	
b)	<b>Seek feedback from service users of their experiences and involvement in Adult Support and Protection</b>	<ul style="list-style-type: none"> <li>Conduct 3 post investigation interviews per year</li> <li>Conduct 6 baseline interviews per year</li> <li>Conduct 6 qualitative</li> </ul>	<ul style="list-style-type: none"> <li>ASP Trg Officer Commissioning Officer</li> <li>Advocacy NE</li> </ul>	<p>By March 2016</p> <p>By March 2016</p>	On hold due to vacant ASP Training Officer Post. Advocacy NE will take on post investigation interviews	Through feedback provided, consolidate upon and improve the experience of ASP Service Users. Update: New timescale of March 2016. Polly Patrick and Marie	

		interviews per year	<ul style="list-style-type: none"> <li>ASP Trg Officer</li> </ul>	By March 2016		Noble have met to discuss.
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AIM 4:-		Strengthen the Engagement of key NHS Grampian Community Health Staff				
	Aims	Action	Lead	Timescale	Update on progress	Outcome
a)	<b>Raise awareness of Adult Support and Protection in NHS Grampian Community Staff in Moray</b>	<ul style="list-style-type: none"> <li>Conduct 2 learning events per year for NHS Community Staff in Moray</li> <li>Recruit lead individuals within local NHS services to champion ASP</li> </ul>	<ul style="list-style-type: none"> <li>ASP Training Officer and NHS Grampian</li> <li>NHS Grampian</li> </ul>	By December 2015  By March 2016	GP and NHS Staff event will take place on 9 <sup>th</sup> March 2016. Local Leads identified and sit on NHS Grampian Board. Contacts made in Dr Grays – the challenge is to keep motivated.	Staff have a greater understanding of ASP, can recognise adults who are at risk of harm, and make appropriate referrals Update: Moray Clinical Lead is in progress and SAS involvement is ongoing.

AIM 5:-		Tackle Financial Harm of Vulnerable Adults				
	Aims	Action	Lead	Timescale	Update on progress	Outcome
a)	<b>Prevent vulnerable adults being financially harmed</b>	<ul style="list-style-type: none"> <li>Establish a pan Grampian Financial Harm Sub Group</li> </ul>	Police Scotland	<ul style="list-style-type: none"> <li>By March 2015</li> </ul>	<ul style="list-style-type: none"> <li>Group has been formed and first meeting took place in February 2015 – Meetings are ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Provide a means by which all activities relating to financial harm</li> </ul>

		<ul style="list-style-type: none"> <li>• Hold a Financial Harm Event for financial and legal institutions</li> <li>• Identify and use media opportunities to enhance awareness and understanding of financial harm</li> <li>• Strengthen links with other agencies which can assist in tackling financial harm eg Trading Standards, Banks and Building Societies</li> </ul>		<ul style="list-style-type: none"> <li>• By March 2016</li> <li>• Ongoing</li> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness raising events held on 23<sup>rd</sup> February 2016 where input was given by RBS representative.</li> <li>• Scam awareness month led by Trading Standards as well as the Op Minarda doorstep campaign in conjunction with Police Scotland. National Media Campaign ran from 15<sup>th</sup> February for three weeks and also included raising awareness of financial harm.</li> </ul> <p>Trading Standards on Working Group and Working Group trying to engage with banks.</p>	<ul style="list-style-type: none"> <li>• can be co-ordinated</li> <li>• Enable staff to have a greater awareness of financial harm in ASP</li> <li>• There is a greater awareness of the types of financial harm that occur, preventative measures and how to report concerns</li> <li>• Stronger joint working to prevent financial harm in ASP</li> </ul>
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AIM 6:-		Ensure Staff have the Requisite Skills, Knowledge and Understanding to undertake appropriate duties in relation to Adult Support and Protection				
	Aims	Action	Lead	Timescale	Update on Progress	Outcome
a)	<b>A learning and development programme is available to staff</b>	<ul style="list-style-type: none"> <li>• Modules 1 – 4 are delivered on a rolling programme</li> <li>• Content is reviewed and updated in light of practice and policy developments</li> </ul>	ASP Training Officer, Grampian Learning and Development Group, Police Scotland, Advocacy NE	Ongoing	Most training is on hold due to ASP Trg Officer post vacant. Modules 1 and 2 are being offered by Moray Council training team and NHS offered support re Modules 3 and 4.	All staff receive appropriate training that reflects current legal and practice context. New ASP Training facilitator began work on 2 <sup>nd</sup> March 2016 and 2016 ASP Training Programme has been agreed.
b)	<b>The capacity of third sector/private organisations to train staff and service users in-house is increased</b>	<ul style="list-style-type: none"> <li>• ASP Training for Trainers is delivered</li> <li>• ASP Training for Trainers update sessions are held</li> <li>• ASP Training for Trainers (service users) is delivered</li> </ul>	ASP Training Officer	By March 2016	Training for Trainers has now been delivered.	ASP Training for Trainers Event took place on 4 <sup>th</sup> March 2016.
c)	<b>Learning and Development activities contribute to keeping adults at risk safe from harm</b>	<ul style="list-style-type: none"> <li>• All learning and development activities are evaluated, results collated and used to inform practice improvements</li> <li>• Six post training semi structured interviews take place with Council Officers to evaluate the effectiveness of training</li> </ul>	ASP Training Officer and APU Lead	By March 2016	On hold due to vacant ASP Trg Off Post.	Evaluation of training is positive, learning points are responded to and Council Officers are adequately prepared for their role

